



Job Profile

(Overview, Role Detail and Person Specification)

Title:	Lecturer
Grade:	8
Hours:	Full Time/Part Time
Contract	Permanent/Temporary

Duties and responsibilities

The duties and responsibilities of this post are as follows. The post holder will be expected to carry out the following as and when required.

As a Lecturer you will:

Teaching and Learning / Scholarship

- Contribute to the curriculum development of the Subject/Department academic programmes and wider Faculty where appropriate, producing high quality, innovative teaching and learning material, informed by research and professional practice (where appropriate) to support and develop student learning, engagement and application in practice (where appropriate) at undergraduate and post graduate level;
- Enhance the quality of education and provision by ensuring that you maintain high standards of learning and teaching;
- Use teaching and learning strategies, which encourage student involvement and advance their independent learning, adapting delivery to suit learners' needs;
- Engage in subject professional and pedagogy research and/or scholarship as required to support teaching activities;
- Contribute effectively to the design, planning and administration of the curriculum including preparation of your own teaching and learning materials and course documentation;
- Contribute effectively to curriculum delivery, at the modular level, taking lead responsibility, where appropriate, within undergraduate and/or postgraduate levels;

Student Support

- Effectively oversee the welfare, progress, examination, assessment and marking of the students as designated by the Head of Department (or their deputy);
- Provide effective support to individual students and groups of students in accordance with Edge Hill University's procedures, referring students to further support services as appropriate;
- Promote the work of the University and participate in the recruitment, selection and induction of students;
- Undertake, as and when required, and in accordance with Edge Hill procedures, personal tutor responsibilities (academic and pastoral);

Support learning in practice, including placement/mentor preparation and practice audits (where appropriate).

Research (for those with Significant Responsibility for Research)

- Publish, or show evidence of working towards publication of research consistent with the department's priorities in appropriate peer-reviewed journals;
- Begin to develop and maintain links with cognate disciplines within the Faculty, University, Industry and the Community as part of a coherent research-dissemination strategy;
- Collaborate with colleagues to identify and make credible bids for external funding through research grants and contracts and in developing collaborative research income- generating ideas.

Leadership / Service / Externality

- Be an active member of relevant Departmental/Faculty/Institutional committees and contribute to partnership working with external colleagues and service users (where appropriate);
- Contribute to faculty business, project management and/or enterprise;
- Assist in student recruitment activities including Open Days, interviews or auditions;
- Engage in appropriate training programmes provided by the University such as preparation for VASP membership;
- Establish networks (professional and academic) to maintain currency and personal development;
- Carry out any other duties as reasonably requested by Head of Department. Generally, these will be relatively limited in order to allow the role holder to take advantage of planned developmental and research opportunities.

Person Specification:

Qualifications

	The successful candidate should:	Essential/ Desirable
1	A good relevant honours degree or equivalent qualification and experience of Higher Education learning	Essential
2	PhD or equivalent (normally by publication but where appropriate through professional achievement of a comparable nature)	Essential
3	HE teaching qualification, or a commitment to achieve one within two years of appointment	Essential

Skills and Knowledge

	The successful candidate should have:	Essential/ Desirable
4	Relevant knowledge of Higher Education curricula or other evidence of the ability to be or become an effective, research-informed teacher and assessor across the range of taught levels appropriate to the post	Essential
5	Excellent, effective and adaptive teaching skills underpinned by sound pedagogical principles	Essential
6	Developing breadth and depth of subject knowledge and evidence of continuing professional development	Essential
7	Evidence of ability to work in a team and the emotional intelligence to support students in their studies through academic tutoring	Essential

Experience

	The successful candidate should have:	Essential/ Desirable
8	Ability to support the diverse academic and personal needs of individual students.	Essential
9	Proven capacity to conduct and publish research or contributions to professional practice, ability to engage in academic and professional networking through active membership of associations, societies and professional bodies. (This criterion assumes you have or aspire to having significant responsibility for research)	Essential
10	Excellent communication skills, both written and verbal, and excellent interpersonal skills with the ability to liaise effectively with colleagues, students and external stakeholders.	Essential
11	Ability to work on one's own initiative, to reflect on one's own skills and knowledge, and to seek opportunities to develop	Essential

Competencies and Personal Attributes

The successful candidate should have:	Essential/ Desirable
Enthusiasm	Essential
Commitment	Essential
Team working	Essential
Good interpersonal skills	Essential
Flexibility and adaptability	Essential